

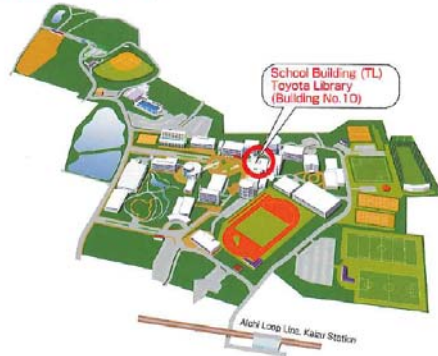
# Culib Guide

Chukyo University Library Guide

## Nagoya Campus



## Toyota Campus



Weekdays	9am ~ 10pm
Saturdays	9am ~ 10pm



Weekdays	9am ~ 8pm
Saturdays	9am ~ 12:30pm



Weekdays	9am ~ 7pm
Saturdays	9am ~ 12:30pm



Weekdays	9am ~ 8:30pm
Saturdays	9am ~ 5:30pm

●During the examination(Jan. and Jul.), the LSC is open for holidays.  
Please see university website for details.

**A Day the Library is Closed**  
**Sunday・Public Holidays・Monday makeup holidays・Extend the time of Summer and Winter Holidays・General Entrance Examination days・Campus Event Days・etc.**

**Enter & Leave**

Please use the student ID, faculty and staff member ID, in our University student, faculty and staff members.  
Please use the users ID card the general users.  
Users registration is required to use the Chukyo University Libraries.  
Please bring identification such as your driver's license of passport to the counter and apply. Your "User ID Card" will be issued.

**Using the Nagoya Library**

Nagoya Library is open for use until 10 pm, however, you should enter by no later than 7pm (3pm on Saturdays).

**Loans**



Undergraduate students · Undergraduate research students, credited auditors	Number of books is 10	Loan Periods is 14
Graduate students · Graduate research students, credited auditors	Number of books is 30	Loan Periods is 60
Faculty and staff members	Number of books is 100	Loan Periods is 1Year
Part-time faculty and staff members	Number of books is 30	Loan Periods is 30
General Users	Number of books is 5	Loan Periods is 14

●The maximum period for all open-access books is 14.



**This Label is no loan.**



## Returns



**Books must be returned at the circulation counter.**

**Please ensure to return books before the loan-period expires.**

**If you hold overdue books, you will not be permitted to borrow a new book.**

**"Book Post" is located outside Nagoya, LSC, Toyota Library where to return materials after hours.(book drop).**

## Searches



**You can search the materials with the "OPAC" over the web site of Chukyo University Library.**

## Other Service

### Archive access:

Users are able to access to the archives all of the university' s libraries.

### Document copying:

Photocopies of materials not owned by Chukyo University can be ordered.

Please apply via OPAC.

Fees for copying and postage should be paid by the applicants.

### Interlibrary loan:

Books not owned by Chukyo University Library an be ordered.

"This does not apply to magazines."

Please apply via OPAC.

Fees for two-way postage should be paid by the applicants.

### Letters of introduction:

Introduction letters are issued to use other universities and institutions libraries if necessary. Please apply at the counter one week prior to the date you are planning to visit.

## Public Behavior in the Library Policy



Please take good care of library materials.

Please observe the return date for borrowed materials.

Please be silent and refrain from chatting in a loud voices inside the libraries.

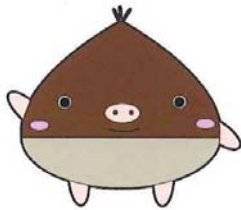
Speaking on mobile phones is prohibited.

Eating and drinking in the libraries is prohibited as a rule; however, drinks with lids (Plastic bottles, flasks) are permitted.

Seat reservation is not allowed by leaving books or personal belongings.

Please refrain from actions that may cause any inconvenience to other users.

Users who lost materials are required to pay for the same or similar materials to be replaced.



図書館キャラクター「くりぶー」