

# Appendix Documents

Appendix document header	Document name	Remarks
<b>Personal Reference Letter</b>	Personal Reference Letter for Foreign Students	To be submitted by foreign students only.
<b>Psychology Application Form</b>	Graduate School of Psychology Application Form	Submit application form for graduate school being applied for.
<b>Engineering Application Form</b>	Graduate School of Engineering Application Form	
<b>Health and Sport Sciences Application Form</b>	Graduate School of Health and Sport Sciences Application Form	
<b>Research Proposal Cover Page</b>	Research Proposal (Cover Page)	Append and submit together with research proposal.
<b>Thesis Cover Page</b>	Thesis (Cover Page)	Append a single copy to thesis or thesis overview and submit.
<b>Appendix - Academic Background Authentication Cover Page</b>	Academic Background Authentication Cover Page	To be submitted only by those who have graduated from/ completed a course at a Chinese educational institution (incl. those expecting to graduate/ complete course)



# Personal Reference Letter for Foreign Students

This personal reference letter should be submitted by foreign students only.

<b>Graduate school, major being applied for</b>	Graduate school: _____		<b>Program</b>	Doctoral Program
	Major: _____			
<b>Name</b>			<b>Nation-ality</b>	
<b>Date of birth (yyyy/mm/dd)</b>		<b>Age / sex</b>	Years old	Male / Female
<b>Current address</b>	TEL (            )            -			

To President of Chukyo University

**I shall assume responsibility and guarantee to observe the following while the above individual is residing in Japan as a foreign graduate student of Chukyo University.**

1. I shall supervise the student to ensure that they focus on their studies.
2. I shall bear the cost of school expenses, living expenses, travel expenses for returning home, and medical bills if the student is unable to pay them.
3. I shall assume full responsibility for any and all matters pertaining to Japanese law involving the student in Japan.

Name of guarantor: \_\_\_\_\_

Current address: \_\_\_\_\_

Telephone: (            )            -            Mobile phone: (            )            -

Occupation (in detail): \_\_\_\_\_

Annual income (incl. tax): \_\_\_\_\_

Relationship with individual: \_\_\_\_\_

Date (yyyy/mm/dd): \_\_\_\_\_ Signature: \_\_\_\_\_

The guarantor must reside in Japan and maintain an independent livelihood, and be able to guarantee all matters relating to the student while they are enrolled at the university (the guarantor does not need to be a Japanese citizen).



# Application Form

Major (Tick as appropriate)	<input type="checkbox"/> Experimental and Applied Psychology major <input type="checkbox"/> Clinical and Developmental Psychology	Examinee No. (entered by university)
Program	Doctoral Program	
Exam class (Tick as appropriate)	<input type="checkbox"/> General selection <input type="checkbox"/> Foreign student selection	
Preferred field (Tick as appropriate)	<input type="checkbox"/> Experimental Psychology <input type="checkbox"/> Applied Psychology <input type="checkbox"/> Clinical Psychology <input type="checkbox"/> Developmental Psychology * Up to two fields may be selected if the major is the same. * If selecting one field only, tick the preferred field. If selecting two fields, enter your order of preference 1, followed by 2 in the parentheses ( ).	
Preferred research teaching advisor		
Name of teaching advisor when enrolled in school or graduate school		
Name	Date of birth (yyyy/mm/dd)	_____ (        ) years old  Sex                      Male • Female
Current address (contact)	Phone: (        )        -        Mobile phone: (        )        - E-mail address: _____	Paste photo here  Note) Photo taken within last 3 months Note) 4 cm high × 3 cm
Home town	Phone: (        )        -	

The following form is to be completed by foreign students only

Nationality	Status of residence at time of application	
	Expected status of residence following admission	
If wishing to take classes <b>in Japanese</b> , tick the applicable item(s), and enter your score (or university name) and date score awarded.		
<input type="checkbox"/> Japanese-Language Proficiency Test (JLPT): level N _____ [date awarded (yyyy/mm): _____]		
<input type="checkbox"/> Examination for Japanese University Admission for International Students (EJU): Japanese _____/450 (written exam: _____/50        [date awarded (yyyy/mm): _____]		
<input type="checkbox"/> Japanese university: Name of university _____		
<input type="checkbox"/> Other: _____ [date awarded (yyyy/mm): _____]		
If wishing to take classes <b>in English</b> , tick the applicable item(s), and enter your score and date score awarded.		
<input type="checkbox"/> TOEIC® Listening & Reading Test (incl. IP test): Score: _____ Date: _____		
<input type="checkbox"/> TOEIC IBT® test: Score: _____ Date: _____		
<input type="checkbox"/> IELTS (Academic module) test: Score: _____ Date: _____		
Courses (Doctoral Program only)	<input type="checkbox"/> Courses given in Japanese    • <input type="checkbox"/> Courses given in English	

Name \_\_\_\_\_

\* If you received a school education in a country other than Japan, enter the name of the country also in the "School name" field.

**Academic background**

School	School name	Term of study	Date of admission/graduation, etc.	Degree
High school		years	Admitted (yyyy/mm): Graduated (yyyy/mm):	
University	National / public / private University Undergraduate school Department Major	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Expected graduation Withdrawal Other ( ) [Tick relevant item]	
Graduate school	National / public / private University Graduate School Major Program	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Completion expected Withdrawal Other ( ) [Tick relevant item]	

Total term of study from elementary school to university graduation	years
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**Academic background not relating to application requirements**

University, graduate school, etc.	National / public / private	years	Admitted (yyyy/mm): ( ) (yyyy/mm):	
Research student, etc.	National / public / private		Admitted (yyyy/mm): ( ) (yyyy/mm):	

**Career** \* If you were employed at a company, etc. in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

**Research background** \* If you were conducting research in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

**Japanese study background** \* If you attended school in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

# Application Form

Program / Major (Tick as appropriate)	<input type="checkbox"/> Mechanical and Systems Engineering field Doctoral Program <input type="checkbox"/> Electrical and Electronic Engineering field <input type="checkbox"/> Computer Science field	Examinee No. (entered by university)
Exam class (Tick as appropriate)	<input type="checkbox"/> General selection <input type="checkbox"/> Society member selection <input type="checkbox"/> On-campus special selection	Name of preferred research teaching advisor

Date of interview with preferred research teaching advisor	_____ 年 _____ 月 _____ 日 ④* * To be entered, stamped by preferred research teaching advisor	Received, approved by preferred research teaching advisor	On-campus special selection applicants only Name _____ ④*
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Results of external English examination (score) or thesis written in English	Applicants for Master's Programs (general selection) or Doctoral Programs (general selection or society member selection) should encircle the items being submitted. <input type="checkbox"/> TOEIC® Listening & Reading Test (incl. IP test) [score: _____] <input type="checkbox"/> TOEFL iBT® test [score: _____] <input type="checkbox"/> IELTS (Academic module) test [score: _____] <input type="checkbox"/> thesis written in English * Scores for external English examinations must also be entered. * Submission is possible only by applicants submitting theses written in English, or by Doctoral Program applicants.
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Name	Date of birth (yyyy/mm/dd)	_____ ( ) years old	Paste photo here
	Sex	Male • Female	
Current address (contact)	Phone: ( ) - _____ E-mail address: _____	Mobile phone: ( ) - _____	Note) Photo taken within last 3 months Note) 4 cm high × 3 cm
Home town	Phone: ( ) - _____		

The following form is to be completed by foreign students only

Nationality	Status of residence at time of application	
	Expected status of residence following admission	
If wishing to take classes <b>in Japanese</b> , tick the applicable item(s), and enter your score (or university name) and date score awarded.		
<input type="checkbox"/> Japanese-Language Proficiency Test (JLPT): level N _____ [date awarded (yyyy/mm): _____]		
<input type="checkbox"/> Examination for Japanese University Admission for International Students (EJU): [date awarded (yyyy/mm): _____] Japanese _____/450 (written exam: _____/50)		
<input type="checkbox"/> Japanese university: Name of university _____		
<input type="checkbox"/> Other: _____ [date awarded (yyyy/mm): _____]		
If wishing to take classes <b>in English</b> , tick the applicable item(s), and enter your score and date score awarded.		
<input type="checkbox"/> TOEIC® Listening & Reading Test (incl. IP test): <u>Score:</u> _____ <u>Date:</u> _____		
<input type="checkbox"/> TOEFL iBT® test: <u>Score:</u> _____ <u>Date:</u> _____		
<input type="checkbox"/> IELTS (Academic module) test: <u>Score:</u> _____ <u>Date:</u> _____		

Name \_\_\_\_\_

\* If you received a school education in a country other than Japan, enter the name of the country also in the "School name" field.

**Academic background**

School	School name	Term of study	Date of admission/graduation, etc.	Degree
High school		years	Admitted (yyyy/mm): Graduated (yyyy/mm):	
University	National / public / private University Undergraduate school Department Major	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Expected graduation Withdrawal Other ( ) [Tick relevant item]	
Graduate school	National / public / private University Graduate School Major Program	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Completion expected Withdrawal Other ( ) [Tick relevant item]	

Total term of study from elementary school to university graduation	years
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**Academic background not relating to application requirements**

University, graduate school, etc.	National / public / private	years	Admitted (yyyy/mm): ( ) (yyyy/mm):	
Research student, etc.	National / public / private		Admitted (yyyy/mm): ( ) (yyyy/mm):	

**Career** \* If you were employed at a company, etc. in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

**Research background** \* If you were conducting research in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

**Japanese study background** \* If you attended school in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details



# Application Form

Major	Health and Sport Sciences major	Examinee No. (entered by university)	
Program	Doctoral Program	Exam class (Tick as appropriate)	( ) General selection ( ) Foreign student selection
Preferred field		Preferred research teaching advisor	

Name	Date of birth (yyyy/mm/dd)	_____	Paste photo here
	Sex	Male • Female	
Current address (contact)	Phone: ( ) - Mobile phone: ( ) - E-mail address:		Note) Photo taken within last 3 months Note) 4 cm high × 3 cm
Home town	Phone: ( ) -		

The following form is to be completed by foreign students only

Nationality	Status of residence at time of application	
	Expected status of residence following admission	
If wishing to take classes <b>in Japanese</b> , tick the applicable item(s), and enter your score (or university name) and date score awarded.		
( )	Japanese-Language Proficiency Test (JLPT): level N _____	[date awarded (yyyy/mm): _____]
( )	Examination for Japanese University Admission for International Students (EJU):	Japanese _____/450 (written exam: _____/50)
( )	[date awarded (yyyy/mm): _____]	
( )	Japanese university: Name of university _____	
( )	Other: _____ [date awarded (yyyy/mm): _____]	
If wishing to take classes <b>in English</b> , tick the applicable item(s), and enter your score and date score awarded.		
( )	TOEIC® Listening & Reading Test (incl. IP test):	Score: _____ Date: _____
( )	TOEFL iBT® test:	Score: _____ Date: _____
( )	IELTS (Academic module) test:	Score: _____ Date: _____
( )	EIKEN:	Score: _____ Date: _____

Name \_\_\_\_\_

\* If you received a school education in a country other than Japan, enter the name of the country also in the "School name" field.

**Academic background**

School	School name	Term of study	Date of admission/graduation, etc.	Degree
High school		years	Admitted (yyyy/mm): Graduated (yyyy/mm):	
University	National / public / private University Undergraduate school Department Major	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Expected graduation Withdrawal Other ( ) [Tick relevant item]	
Graduate school	National / public / private University Graduate School Major Program	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Completion expected Withdrawal Other ( ) [Tick relevant item]	

Total term of study from elementary school to university graduation	years
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**Academic background not relating to application requirements**

University, graduate school, etc.	National / public / private	years	Admitted (yyyy/mm): ( ) (yyyy/mm):	
Research student, etc.	National / public / private		Admitted (yyyy/mm): ( ) (yyyy/mm):	

**Career** \* If you were employed at a company, etc. in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

**Research background** \* If you were conducting research in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

**Japanese study background** \* If you attended school in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Examinee No. (entered by university)

# Research Proposal

Graduate school, major being applied for	<u>Graduate school:</u> <hr/> <u>Major:</u> <hr/>
Name	
<u>Research theme</u>          	



Examinee No. (entered by university)

## Thesis Cover Page

This cover page should be appended when submitting application documents with the following names. If submitting multiple copies, only a single cover page is required.

Graduate school name	Major name	Program	Document name
Psychology	Experimental and Applied Psychology	Doctoral Program	Thesis, etc.
	Clinical and Developmental Psychology		
Engineering	Engineering		
Health and Sport Sciences	Health and Sport Sciences		

If you have not written a thesis, place a tick in the following check box for graduate schools or majors for which the submission of only a cover page is permitted.

I have not written one, and therefore shall be unable to submit.

Graduate school, major being applied for	<u>Graduate school:</u> <hr/> <u>Major:</u> <hr/>
Name	



Examinee No. (entered by university)
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## Academic Background Authentication Cover Page

This cover page should be appended when submitting the following certificates.

### Graduation (expected) certificate or course completion (expected) certificate

<b>Please submit both documents (1) and (2) below.</b>	Select the relevant check box for the submitted documents.
<Students who have graduated from/completed a course at a university or graduate school>  (1) Copy of “教育部学历证书电子注册备案表” <span style="float: right;"><input type="checkbox"/></span> (2) Copy of “Online Verification Report of Higher Education Qualification Certificate” <span style="float: right;"><input type="checkbox"/></span>	
<Students who are currently enrolled at a university or graduate school>  (1) Copy of “教育部学籍在线验证报” <span style="float: right;"><input type="checkbox"/></span> (2) Copy of “Online Verification Report of Student Record” <span style="float: right;"><input type="checkbox"/></span>	

### Academic (expected) transcript

<b>Please submit one of the following certificates (1) to (3).</b>	Select the relevant check box for the submitted documents.
(1) Original of academic transcript issued by last university you attended (transcript created in either Japanese or English) <span style="float: right;"><input type="checkbox"/></span>	
(2) Copy of “Verification Report of China Higher Education Student’s Academic Transcript” issued by China Higher Education Student Information (CHSI) <span style="float: right;"><input type="checkbox"/></span>	
(3) Original of “Transcript Report” issued by Japanese organization acting on behalf of CHSI <span style="float: right;"><input type="checkbox"/></span>	

<b>Please enter the third party web certificate viewing code (Online Verification Code) issued by China Higher Education Student Information (CHSI).</b>	
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Graduate schools, majors, programs being applied for Graduate school	Graduate school	Major	Doctoral Program
Name			

