

Appendix Documents

Appendix document header	Document name	Remarks
Statement of Financial Guarantee	Statement of Financial Guarantee	To be submitted by international students only.
Psychology Application Form	Graduate School of Psychology Application Form	Submit application form for graduate school being applied for.
Engineering Application Form	Graduate School of Engineering Application Form	
Health and Sport Sciences Application Form	Graduate School of Health and Sport Sciences Application Form	
Research Proposal Cover Page	Research Proposal (Cover Page)	Append and submit together with research proposal.
Thesis Cover Page	Thesis (Cover Page)	Append a single copy to thesis or thesis overview and submit.
Appendix - Academic Background Authentication Cover Page	Academic Background Authentication Cover Page	To be submitted only by those who have graduated from/ completed a course at a Chinese educational institution (incl. those expecting to graduate/ complete course)

中京大学大学院
外国人留学生 経費支弁書
Statement of Financial Guarantee

経費支弁者が日本語または英語どちらも堪能でない場合に限り、経費支弁者に代わり、志願者本人が必要事項を記入することを認める。
 その場合、経費支弁者に内容を確認の上、記入すること。ただし、経費支弁者の署名は必ず経費支弁者本人が自筆で氏名を手書きすること（代筆不可）。
 If your financial guarantor is not fluent neither in English nor in Japanese, you can fill in the information required on their behalf with their consent. In that case, please write from their perspective. However, the signature must be of your financial guarantor (you cannot sign on their behalf).

中京大学 学長 梅村 清英 様

To UMEMURA Kiyohide, President of Chukyo University

志願者氏名 *パスポート表記 Name of the applicant (student) as in passport						
生年月日 Date of Birth *YYYY/MM/DD		年 YYYY		月 MM		日 DD

私は、この度、上記志願者の日本国滞在中の経費支弁者となりましたので、下記の通り、経費支弁の引き受け経緯を説明するとともに、経費支弁について誓約します。

I hereby, as a financial guarantor, agree to take the responsibility of defraying the expense of the above-mentioned applicant during their stay in Japan as described below.

経費支弁者氏名（英字） Name of the financial guarantor in English	
志願者との関係 Relationship with the applicant	<input type="checkbox"/> 父 Father <input type="checkbox"/> 母 Mother <input type="checkbox"/> その他 Other ()
経費支弁を引き受けた経緯の説明 Reason for defraying the applicant's expenses	<input type="checkbox"/> 母親/父親として、子どもが日本滞在中に必要な学費・生活費を支払うため I will support my children financially while they will be studying in Japan <input type="checkbox"/> その他 Other ()

私は、上記志願者が中京大学大学院に在学中の留学費用（学費及び生活）について支弁することを誓約します。経費支弁能力の証明として、預金残高証明書を提出し、資金形成過程について以下に説明します。また、上記志願者が在留期間更新許可申請を行う際には、自身の預金残高証明書等で、支弁能力を明らかにする書類を提出します。

I guarantee that I will defray the applicant's expense during their study at Chukyo University Graduate School. I will attach my bank statement as a financial evidence of the applicant's capability to pay the cost of studying at Chukyo University Graduate School and explain the fund establishment process below. Further, when the applicant applies for Extension of Period of Stay, I will provide my bank statement to show that I am able to defray the living expense of the applicant.

資金形成 Explanation of fund establishment	<input type="checkbox"/> 給料 Salary <input type="checkbox"/> 年金 Pension <input type="checkbox"/> その他 Other ()
支払い方法 Method of payment	<input type="checkbox"/> 外国からの携行 Carrying from abroad <input type="checkbox"/> 外国からの送金 Remittances from abroad <input type="checkbox"/> その他 Other ()

経費支弁者 Financial guarantor : ☐ 預金残高証明書を添付しました。 I have attached my bank statement.

@ + () -

メールアドレス Email address 電話番号 Phone number

住所 Present address

職業 Occupation 勤務先 Place of employment 年収 Annual income JPY

経費支弁者署名 Signature of guarantor 署名日（年月日） Date (YYYY/MM/DD)

Application Form

Major (Tick as appropriate)	<input type="checkbox"/> Experimental and Applied Psychology major <input type="checkbox"/> Clinical and Developmental Psychology		Examinee No. (entered by university)
Program	Doctoral Program		
Exam method (Tick as appropriate)	<input type="checkbox"/> General exam <input type="checkbox"/> International student exam		
Preferred field (Tick as appropriate)	<input type="checkbox"/> Experimental Psychology <input type="checkbox"/> Applied Psychology <input type="checkbox"/> Clinical Psychology <input type="checkbox"/> Developmental Psychology * Up to two fields may be selected if the major is the same. * If selecting one field only, tick the preferred field. If selecting two fields, enter your order of preference 1, followed by 2 in the parentheses ().		
Preferred research teaching advisor			
Name of teaching advisor when enrolled in school or graduate school			
Name		Date of birth (yyyy/mm/dd)	() years old Paste photo here Note) Photo taken within last 3 months Note) 4 cm high × 3 cm
		Sex	
Current address (contact)	Post code _____		Male • Female
	Phone: () - Mobile phone: () - E-mail address: _____		
Home town	Phone: () -		

The following form is to be completed by international students only

Nationality	Status of residence at time of application	
	Expected status of residence following admission	
If wishing to take classes in Japanese , tick the applicable item(s), and enter your score (or university name) and date score awarded.		
<input type="checkbox"/> Japanese-Language Proficiency Test (JLPT): level N _____ [date awarded (yyyy/mm): _____]		
<input type="checkbox"/> Examination for Japanese University Admission for International Students (EJU): Japanese _____/450 (written exam: _____/50 [date awarded (yyyy/mm): _____]		
<input type="checkbox"/> Japanese university: Name of university _____		
<input type="checkbox"/> Other: _____ [date awarded (yyyy/mm): _____]		
Courses (Doctoral Program only)	<input type="checkbox"/> Courses given in Japanese • <input type="checkbox"/> Courses given in English	
If you will receive a scholarship worth more than the tuition fees from the Japanese government or a foreign government, mark a circle here:		()

Name _____

* If you received a school education in a country other than Japan, enter the name of the country also in the “School name” field.

Academic background

School	School name	Term of study	Date of admission/graduation, etc.	Degree
High school		years	Admitted (yyyy/mm): Graduated (yyyy/mm):	
University	National / public / private University Undergraduate school Department Major	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Expected graduation Withdrawal Other () [Tick relevant item]	
Graduate school	National / public / private University Graduate School Major Program	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Completion expected Withdrawal Other () [Tick relevant item]	

Total term of study from elementary school to university graduation	years
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Academic background not relating to application requirements

University, graduate school, etc.	National / public / private	years	Admitted (yyyy/mm): () (yyyy/mm):	
Research student, etc.	National / public / private		Admitted (yyyy/mm): () (yyyy/mm):	

Career

* If you were employed at a company, etc. in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Research background

* If you were conducting research in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Japanese study background

* If you attended school in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Application Form

Program / Major (Tick as appropriate)	<input type="checkbox"/> Mechanical and Systems Engineering field <input type="checkbox"/> Doctoral Program <input type="checkbox"/> Electrical and Electronic Engineering field <input type="checkbox"/> Computer Science field	Examinee No. (entered by university)	
Exam method (Tick as appropriate)	<input type="checkbox"/> General exam <input type="checkbox"/> Working adult exam <input type="checkbox"/> Chukyo Univ. Master's student special exam	Name of preferred research teaching advisor	
Date of interview with preferred research teaching advisor	_____ 年 _____ 月 _____ 日 印* * To be entered, stamped by preferred research teaching advisor	Received, approved by preferred research teaching advisor	Chukyo Univ. Master's student special exam applicants only Name _____ 印* * To be entered, stamped by preferred research teaching advisor
Results of external English examination (score) or thesis written in English	Applicants for Master's Programs (general exam) or Doctoral Programs (general exam or working adult exam) should encircle the items being submitted. <input type="checkbox"/> TOEIC® Listening & Reading Test (incl. IP test) [score: _____] <input type="checkbox"/> TOEFL iBT® test [score: _____] <input type="checkbox"/> IELTS (Academic module) test [score: _____] <input type="checkbox"/> thesis written in English * Scores for external English examinations must also be entered. * Submission is possible only by applicants submitting theses written in English, or by Doctoral Program applicants.		
Name		Date of birth (yyyy/mm/dd)	_____ () years old Sex Male • Female Paste photo here Note) Photo taken within last 3 months Note) 4 cm high × 3 cm
Current address (contact) Post code _____ Phone: () - _____ Mobile phone: () - _____ E-mail address: _____		Sex	
Home town		Phone: () - _____	

The following form is to be completed by international students only

Nationality	Status of residence at time of application	
	Expected status of residence following admission	
If wishing to take classes in Japanese , tick the applicable item(s), and enter your score (or university name) and date score awarded.		
<input type="checkbox"/> Japanese-Language Proficiency Test (JLPT): level N _____ [date awarded (yyyy/mm): _____]		
<input type="checkbox"/> Examination for Japanese University Admission for International Students (EJU): [date awarded (yyyy/mm): _____] Japanese _____/450 (written exam: _____/50)		
<input type="checkbox"/> Japanese university: Name of university _____		
<input type="checkbox"/> Other: _____ [date awarded (yyyy/mm): _____]		
If wishing to take classes in English , tick the applicable item(s), and enter your score and date score awarded.		
<input type="checkbox"/> TOEIC® Listening & Reading Test (incl. IP test): Score: _____ Date: _____		
<input type="checkbox"/> TOEFL iBT® test (incl. Home Edition): Score: _____ Date: _____		
<input type="checkbox"/> IELTS <Academic module> test (excl. Indicator): Score: _____ Date: _____		
If you will receive a scholarship worth more than the tuition fees from the Japanese government or a foreign government, mark a circle here:		()

Name _____

* If you received a school education in a country other than Japan, enter the name of the country also in the “School name” field.

Academic background

School	School name	Term of study	Date of admission/graduation, etc.	Degree
High school		years	Admitted (yyyy/mm): Graduated (yyyy/mm):	
University	National / public / private University Undergraduate school Department Major	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Expected graduation Withdrawal Other () [Tick relevant item]	
Graduate school	National / public / private University Graduate School Major Program	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Completion expected Withdrawal Other () [Tick relevant item]	

Total term of study from elementary school to university graduation	years
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Academic background not relating to application requirements

University, graduate school, etc.	National / public / private	years	Admitted (yyyy/mm): () (yyyy/mm):	
Research student, etc.	National / public / private		Admitted (yyyy/mm): () (yyyy/mm):	

Career

* If you were employed at a company, etc. in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Research background

* If you were conducting research in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Japanese study background

* If you attended school in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Application Form

Major	Health and Sport Sciences major	Examinee No. (entered by university)	
Program	Doctoral Program	Exam method (Tick as appropriate)	() General exam () International student exam
Preferred field		Preferred research teaching advisor	

Name		Date of birth (yyyy/mm/dd)	_____	Paste photo here Note) Photo taken within last 3 months Note) 4 cm high × 3 cm
			() years old	
		Sex	Male • Female	
Current address (contact)	Post code _____			
	Phone: () - Mobile phone: () - E-mail address: _____			
Home town	Phone: () - _____			

The following form is to be completed by international students only

Nationality		Status of residence at time of application	
		Expected status of residence following admission	
If wishing to take classes in Japanese , tick the applicable item(s), and enter your score (or university name) and date score awarded.			
() Japanese-Language Proficiency Test (JLPT): level N _____ [date awarded (yyyy/mm): _____]			
() Examination for Japanese University Admission for International Students (EJU): [date awarded (yyyy/mm): _____] Japanese _____/450 (written exam: _____/50)			
() Japanese university: Name of university _____			
() Other: _____ [date awarded (yyyy/mm): _____]			
If wishing to take classes in English , tick the applicable item(s), and enter your score and date score awarded.			
() TOEIC® Listening & Reading Test (incl. IP test): Score: _____ Date: _____			
() TOEFL iBT® test (incl. Home Edition): Score: _____ Date: _____			
() IELTS <Academic module> test (excl. Indicator): Score: _____ Date: _____			
() EIKEN: Score: _____ Date: _____			
If you will receive a scholarship worth more than the tuition fees from the Japanese government or a foreign government, mark a circle here:			()

Name _____

* If you received a school education in a country other than Japan, enter the name of the country also in the “School name” field.

Academic background

School	School name	Term of study	Date of admission/graduation, etc.	Degree
High school		years	Admitted (yyyy/mm): Graduated (yyyy/mm):	
University	National / public / private University Undergraduate school Department Major	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Expected graduation Withdrawal Other () [Tick relevant item]	
Graduate school	National / public / private University Graduate School Major Program	years	Admitted (yyyy/mm): Graduated (yyyy/mm): Completion expected Withdrawal Other () [Tick relevant item]	

Total term of study from elementary school to university graduation	years
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Academic background not relating to application requirements

University, graduate school, etc.	National / public / private	years	Admitted (yyyy/mm): () (yyyy/mm):	
Research student, etc.	National / public / private		Admitted (yyyy/mm): () (yyyy/mm):	

Career

* If you were employed at a company, etc. in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Research background

* If you were conducting research in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Japanese study background

* If you attended school in a country other than Japan, enter the name of the country also.

Period (yyyy/mm ~ yyyy/mm)	Details

Examinee No. (entered by university)

Research Proposal

Graduate school, major being applied for	<div>Graduate school:</div> <div>Major:</div>
Name	
<div>Research theme</div>	

Examinee No. (entered by university)

Thesis Cover Page

This cover page should be appended when submitting application documents with the following names. If submitting multiple copies, only a single cover page is required.

Graduate school name	Major name	Program	Document name
Psychology	Experimental and Applied Psychology	Doctoral Program	Thesis, etc.
	Clinical and Developmental Psychology		
Engineering	Engineering		
Health and Sport Sciences	Health and Sport Sciences		

If you have not written a thesis, place a tick in the following check box for graduate schools or majors for which the submission of only a cover page is permitted.

☐ I have not written one, and therefore shall be unable to submit.

Graduate school, major being applied for	<u>Graduate school:</u> <u>Major:</u>
Name	

Examinee No. (entered by university)

Academic Background Authentication Cover Page

This cover page should be appended when submitting the following certificates.

Graduation (expected) certificate or course completion (expected) certificate

Please submit both documents (1) and (2) below.	Select the relevant check box for the submitted documents.
<p><Students who have graduated from/completed a course at a university or graduate school></p> <p>(1) Copy of “中国高等教育学位在线验证报告”</p> <p>(2) Copy of “Online Verification Report of Higher Education Degree Certificate”</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p><Students who are currently enrolled at a university or graduate school></p> <p>(1) Copy of “教育部学籍在线验证报”</p> <p>(2) Copy of “Online Verification Report of Student Record”</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

Academic (expected) transcript

Please submit one of the following certificates (1) to (3).	Select the relevant check box for the submitted documents.
<p>(1) Original of academic transcript issued by last university you attended (transcript created in either Japanese or English)</p> <p>(2) Copy of “Verification Report of China Higher Education Student’s Academic Transcript” issued by China Higher-education Information and Student Information (CHSI)</p> <p>(3) Original of “Transcript Report” issued by Japanese organization acting on behalf of CHSI</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

Please enter the third party web certificate viewing code (Online Verification Code) issued by China Higher-education Information and Student Information (CHSI).

Graduate schools, majors, programs being applied for Graduate school	Graduate school	Major	Doctoral Program
Name			

