

Application form 1 of 2

Please complete all relevant sections of this form in **BLOCK CAPITALS** and in **BLACK INK**. You should return your application pack to your local representative or directly to the INTO Admissions Office at least one month before your intended start date.

Please note that in order to receive your offer you must complete pages 1 and 2 of the application form. The accommodation application form can either be submitted with your course application or once you have received your offer.

Please send to: INTO University of East Anglia Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK
T: +44 1273 718640, F: +44 1273 328595
Educational representatives: ukadmissions@into.uk.com
All other enquiries: ukenrolmentservices@into.uk.com

You can also apply online at www.intohigher.com/uea/apply

Representative's stamp

Section 1 Student details (You must complete this section accurately otherwise your visa application may be affected)

Title (Mr/Mrs/Ms) _____
Family name _____
Other names _____
Gender M F
Date of birth ____/____/____ (dd/mm/yy) Current age ____
What type of visa do you intend to apply for?
 Adult student visa Student visitor visa Extended Student visitor visa
 Child visitor visa No visa
Name as written on passport _____
Passport number _____ Passport expiry date ____/____/____ (dd/mm/yy)
Student's nationality (must be completed for visa application) _____

Are you a US citizen or a US permanent resident? Yes No
Do you have dual nationality status? Yes No
If yes, please provide full details _____
Permanent country of residence _____
Student's home address (you must complete this accurately as it may affect your visa application)

City _____
Postcode _____ Country _____
Student's telephone numbers in country of residence (inc. intl. code)
Tel _____ Mobile telephone _____
Student's email address _____

Section 2 Parent/Guardian or Sponsor details

How do you intend to fund your studies?
 Self Family Employer* Sponsor*
*Name of employer/sponsor: _____
Title (Mr/Mrs/Ms) _____
Family name _____
Other names _____
Relationship to student _____

Contact address _____

City _____
Postcode _____ Country _____
Telephone (inc. intl. code) _____
Email address _____

Section 3 INTO course selection

Academic programmes

International Foundation programme

FB1. Business and Economics with Society and Culture
 FB2. Business and Economics with Accounting FCB. Computing with Business*
 FHL. Humanities and Law FMA. Mathematics and Actuarial Sciences*
 FS1. General Science FS2. Pharmacy, Biomedicine and Health
 FS3. Engineering, Physical Sciences and Mathematics

Please specify start date
 Jul 2013 (4 term) Sep 2013 (3 term)
 Sep 2013 (4 term) Jan 2014 (3 term)

*The FCB and FMA pathways only have start dates in Jul 2013 (4 term) and Sep 2013 (3 term).

Newton programme: A-levels at University

Medicine or the Physical and Natural Sciences Mathematics
 Engineering and the Applied Sciences Economics, Accounting or Actuarial Sciences

Please specify start date
 Sep 2013 (6 term) Jan 2014 (5 term)

International Diploma in Business

Business, Management and Economics

Please specify start date
 Jul 2013 (4 term) Sep 2013 (3 term)
 Sep 2013 (4 term) Jan 2014 (3 term)

Graduate Diploma programme

Business Economics International Development
 Political, Social and International Studies

Please specify start date
 Sep 2013 (3 term) Jan 2014 (3 term)

Please note: Graduate Diploma applicants must submit a resume (CV) as part of their application

Proposed degree programme (needs to be completed for visa purposes)

Proposed degree programme _____
If you have applied to the University of East Anglia please provide your reference number _____

English language courses

Study Abroad with English

Sep 2013 Jan 2014 Apr 2014 Jul 2014
Start date ____/____/____ End date ____/____/____ (dd/mm/yy)

Please specify number of terms of English (1 term minimum) _____
Desired subject area for study _____

English for University Study

Sep 2013 Jan 2014 Apr 2014 Jul 2014
Start date ____/____/____ End date ____/____/____ (dd/mm/yy)

Please specify number of terms of English (1 term minimum) _____

Pre-sessional English

May 2013 (16 weeks) Jun 2013 (12 weeks) Jul 2013 (8 weeks)
 Aug 2013 (6 weeks) Aug 2013 (4 weeks)

Section 4 Student's education history

Have you ever studied in the UK on a Tier 4 Student Visa? Yes No

If yes, please provide full details of study durations. Please also include a copy of your previous Tier 4 Student Visa (must be completed for visa purposes).

From ___/___/___ to ___/___/___ (dd/mm/yy)

Please give details of your current or most recent school, college or university. Please ensure official institution transcripts, latest available results or forecast results are attached in English.

Institution name _____

Dates of study ___/___/___ to ___/___/___ (dd/mm/yy)

Section 5 Current English language proficiency

Please tick and enter details of your most recent English language test. Note: students will be assessed upon arrival and study plans WILL be altered if there is any discrepancy.

IELTS TOEFL PTE

Other. Please specify _____

Overall score _____ Reading score _____

Writing score _____ Listening score _____

Speaking score _____

Section 6 Welfare

Medical information

Do you have any medical conditions? Yes No

Please give details of any medical conditions, disabilities or allergies that require attention or notification and any prescribed medicine taken on a regular basis

Completion and signing of this form gives INTO permission to administer first aid by trained staff first aiders if required.

Do you consider yourself to have a disability? For example are you deaf, blind, suffer from a long standing illness, have a learning disability, mobility issues etc. If yes please specify

Travel and medical insurance

The full cost of Uniplan insurance will be added to the invoice unless proof of alternative adequate cover is attached.

Please state when you would like the insurance to start

Start date ___/___/___ (dd/mm/yy) End date ___/___/___ (dd/mm/yy)

I have my own insurance and enclose a copy

Section 7 Form of indemnity

Indemnity

i) Background

This indemnity is to be signed by the Student, and also by his/her Parent or Legal Guardian if the Student is under 18 years of age. Until this indemnity has been signed and returned to INTO, the Student may not take part in an excursion organised by INTO.

ii) Indemnity

In consideration of the Principal and/or Head Teacher and/or Director and/or any employee of INTO (which expression for the purposes of this indemnity means INTO UEA LLP and any relevant associated or connected organisation) agreeing to make arrangements for and to authorise INTO personnel to take me/my son/daughter/ward from time to time on expeditions outside the usual premises of INTO I hereby fully and effectively indemnify the said Principal and/or Head Teacher and/or Director and/or any employee (as the case may be) of INTO against:

- any and all claims, losses, damages or costs incurred directly or indirectly which they or any of them may be or become liable to pay in consequence of any injury or damage to or illness of me/my said son/daughter/ward occurring during or as a result of any of the said expeditions
- any and all claims, losses, damages or costs paid to or payable to or claimed by any third party which may be made against them or any of them in consequence of any act or default of me/my said son/daughter/ward during or as a result of any of the said expeditions
- any and all other costs, claims, losses and expenses incurred directly or indirectly by them or any of them on behalf of me/my said son/daughter/ward during or as a result of any such expedition,

provided that this indemnity does not extend to any claims, damages, costs or expenses in respect of and to the extent to which INTO and member(s) of the staff or any of them are indemnified and recover under any policy of insurance. I authorise INTO to supply any relevant records to educational institutions, government bodies, parents, sponsors and education agents if requested without notification.

Date you received (or will receive) your certificate ___/___/___ (dd/mm/yy)

Highest educational qualification name _____

Language of instruction _____

Institution address _____

Postcode _____ Country _____

Telephone (inc. intl. code) _____

Email address _____

Have you arranged to take any other English language test(s) before starting your INTO course? Yes No

Name of exam _____

Date due to be taken ___/___/___ (dd/mm/yy)

If you want to study on an English course, please give details of where and how long you have studied English:

Relevant criminal offences

Please tick here if you have been convicted of a relevant criminal offence and supply details on a separate sheet.

Personal details

INTO University of East Anglia will ensure that any personal details you disclose will only be used to provide and administer the course, to support you in your academic applications, for student surveys, to undertake academic audits and to keep your financial sponsors informed of your progress throughout the course ("the Purpose"). It may be necessary for INTO University of East Anglia to disclose appropriate and relevant personal details to your parents/guardians/sponsors if we are concerned about your welfare. We may also disclose your personal data and sensitive personal data (such as details of any disability you have, your ethnic origins or medical details) to INTO University Partnerships Limited or companies within its group, and external agencies where necessary for the Purpose. We will act in accordance with the Data Protection Act 1998 in respect of any personal details you provide to us. In some circumstances we may transfer your personal details outside of the European Economic Area where this is necessary for the Purpose. In doing so we will ensure that your personal details are adequately protected. For more information on how we process your personal data, please see the Student Terms and Conditions.

I consent to my personal details being shared as outlined above.

Declaration

I declare that the information I have supplied on and with this form is complete and correct

I have read and understood and agree to abide by the terms and conditions

I agree to abide by the Cancellation and Refund Policy

I agree to pay all tuition and accommodation and sundry expense fees as they become due

I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment

Student records

I agree that my records and achievements may be used for promotional purposes,

without further notification Yes No

I agree that copies of my academic progress and performance reports can be supplied

to parents, sponsors or agents without further notification Yes No

Signed _____

Date ___/___/___ (dd/mm/yy)

(Parent/guardian)

Or

Signed _____

Date ___/___/___ (dd/mm/yy)

(Student)

Accommodation application form

If you would like to apply for accommodation, please complete all relevant sections of this form in **BLOCK CAPITALS** and in **BLACK INK**. You should return it to the INTO Admissions Office as soon as possible. All accommodation bookings are subject to availability

The accommodation application form can either be submitted with your course application or once you have received your offer.

Please send to: INTO University of East Anglia Admissions, One Gloucester Place, Brighton, East Sussex, BN1 4AA, UK
T: +44 1273 718640, F: +44 1273 328595
Educational representatives: ukadmissions@into.uk.com
All other enquiries: ukenrolmentservices@into.uk.com

Accommodation options

Please select one option and complete as appropriate

INTO Centre accommodation

- Option 1: En-suite single room, no meal plan
 Option 2: En-suite single room with meal plan

Please note: a limited number of twin rooms are also available.

Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition?

Yes No

Homestay

Do you require homestay during the holiday periods? Yes No

University residence (Pre-sessional only)

- En-suite campus En-suite village Standard single

I do not require any accommodation

Please specify which alternative accommodation option you would like to book, should your first choice not be available when you confirm your place

Students who are under 18

INTO recommends that parents appoint a UK-based guardian for international students under 18. INTO can supply a list of Guardianship providers on request. If parents are making their own arrangements for either Guardianship services, or if a friend or family member in the UK is to act as guardian to the student, please provide details below:

Name of guardian _____

Relationship to student _____

Address of guardian _____

Postcode _____

Country _____

Telephone (inc. intl. code) _____

Email address _____

I confirm that the guardian is over 21 years of age.

Dietary requirements

Please give details of special dietary requirements e.g. halal, vegetarian, no pork, any food allergies.

Airport pickup

Students MUST arrive on the weekend prior to the start of the course. Your accommodation will usually start on the Saturday before your course start date. Flight details including arrival date and flight number should be sent to the INTO Admissions office as soon as possible in order that airport arrangements can be made. If you are under 18 you must either book an INTO airport pick-up or provide evidence of your arrangements. If an airport pick-up is required, this will be invoiced as an extra at confirmation stage and full payment must be received for an airport pick-up to be confirmed.

Do you require an airport pickup? Yes No

Please indicate which airport

- London Heathrow (£225) London Gatwick (£225)
 London Stansted (£165) Norwich International Airport (£30)

INTO Giving support our charity

INTO Giving is our designated charity. It was established to help make a difference to the lives of young people in the developing world by improving their access to education. Each year our staff and students organise and participate in fundraising events. Before you arrive at the Centre you can support one of our educational projects by making a donation of £25. For every donation received INTO will donate a further £25 to INTO Giving. To find out more about INTO Giving please visit: www.into-giving.com

I confirm that I would like to make a donation of £25 to INTO Giving and agree for this donation to be added to my invoice / financial statement for payment

Signed _____ Date ____ / ____ / ____ (dd/mm/yy)

(Parent/guardian)

Or

Signed _____ Date ____ / ____ / ____ (dd/mm/yy)

(Student)

Accommodation declaration

(must be completed by all students wishing to book accommodation or an airport pick-up)

I declare that the information I have supplied on and with this form is complete and correct

Signed _____ Date ____ / ____ / ____ (dd/mm/yy)

(Parent/guardian)

Or

Signed _____ Date ____ / ____ / ____ (dd/mm/yy)

(Student)

Homestay Preference Form

Please note this form needs to be returned by no later than **4 weeks** before your course start date to INTO Admissions, quoting your reference number (ukadmissions@into.uk.com). Please note, you will not receive your accommodation details until we have received confirmation that you have received your visa.

Title Family Name Given name Age

Address

INTO
Reference No.

Telephone No. E-Mail

Course Arrival/Departure Dates

Do you have any special dietary requirements?
Please give details i.e. Halal, Kosher, Gluten Free
etc. **(there may be an additional cost)**

Do you have any allergies?
(e.g. food, animals etc)

Please state any preferences below. We will try our best to meet your requests but this may not be possible. For example, if you are a smoker who wishes to live in a family without children or pets, we may not be able to meet all three requests.

Are you a smoker? Yes No

If you are a non-smoker, will you live in a house where other people smoke? Yes Don't mind No

Would you live in a house with young children? Yes Don't mind No

Would you live in a house where there is a dog? Yes Don't mind No

Would you live in a house where there is a cat? Yes Don't mind No

(Please note that many hosts do have pets in their home)

Do you have any other important special requests?

What are your interests?

Additional Comments

For Office Use Only

Offer made Student paid deposit Student received visa

Official arrival date End date