

2024 Academic Year
Spring Semester Admission

Graduate Entrance Examination Guide

2024
CHUKYO UNIVERSITY

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Common graduate school pages (All applicants are required to read these pages.)

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Individual graduate school pages (Refer to page for graduate school being applied for.)

Graduate School	Major	Program	Campus	
Psychology	Experimental and Applied Psychology	Doctoral Program	Nagoya	<Main content> · Student quotas and examination classes (selection methods) · Application requirements · Entrance examination schedule list · Prior interview with preferred research teaching advisor · Selection methods · Examination subjects, time, etc. · Assembly points, time on day of examination · Application forms · Teacher organization
	Clinical and Developmental Psychology	Doctoral Program		
Engineering	Engineering (Mechanical and Systems Engineering field)	Doctoral Program	Nagoya	
	Engineering (Electrical and Electronic Engineering field)	Doctoral Program		
	Engineering (Computer Science field)	Doctoral Program	Toyota	
Health and Sport Sciences	Health and Sport Sciences	Doctoral Program	Toyota	

Application documents

<prescribed application document forms>

Personal reference letter <foreign students only>

Application forms <for each graduate school>

Research proposal form

Forms for theses, etc.

Academic Background Authentication Cover Page
(Only for those who have graduated from/completed a course at a Chinese educational institution (incl. those expecting to graduate/complete course))

Inquiries relating to entrance examination

Chukyo University, Educational Affairs Center (Graduate School Section)

E-mail: gs-office@ml.chukyo-u.ac.jp

Nagoya Campus

101-2 Yagoto Honmachi, Showa-ku, Nagoya-shi, Aichi-ken 466-8666, JAPAN

Toyota Campus

101 Tokodachi, Kaizu-cho, Toyota-shi, Aichi-ken 470-0393, JAPAN

Enclosed documents

Examination admission card, photo card,
examination fee payment card

Examination fee payment form

Addressee seal

Envelope for application

1. Chukyo University Graduate Admission Policy

Graduate School of Psychology

Experimental and Applied Psychology major, Clinical and Developmental Psychology major

The Graduate School of Psychology offers two majors to prospective students in “Experimental and Applied Psychology” and “Clinical and Developmental Psychology”. We welcome and accept students with the following abilities and desires to produce talent for “the purpose of education and research (purpose of nurturing of talent)”.

■ Master’s Program

Students of this program are selected based on general selection and society member selection, and all students are required to sit an entrance examination.

This program accepts students with the following abilities and attitudes.

- Students should have a clear awareness of the various issues confronting modern humans and human society.
- Students should have a level of learning and problem processing ability suited to receiving professional education.
- Students should have the desire to conduct tasks they themselves have set.
- Students should have acquired the credit units necessary for the university school in question when looking to obtain examination eligibility requirements to be a certified public psychologist.

■ Doctoral Program

This program accepts students with the following abilities and attitudes.

- Master’s Program students should have advanced learning and problem processing ability in psychology.
- Students should have the desire to conduct research activities on tasks they themselves have set in order to flourish as academic researchers or educators, or as highly specialized practitioners.

Graduate School of Engineering

Mechanical and Systems Engineering major, Electrical and Electronic Engineering major, Computer Science major, Engineering major

The Graduate School of Engineering offers three Master’s Program majors in “Mechanical and Systems Engineering”, “Electrical and Electronic Engineering”, and “Computer Science”, and a Doctoral Program major in “Engineering”. The university is currently recruiting students for all four majors. We welcome and accept students with the following abilities and desires to produce talent for “the purpose of education and research (purpose of nurturing of talent)”.

■ Master’s Program

- Students should have a basic knowledge of engineering in general, and have learned the basics of how to conduct research.
- Students should be aware of the various issues confronting modern humans and human society, and have an understanding of the roles played by researchers and engineers in engineering.
- Students should be conscious of their roles as engineers or researchers, and be eager to contribute to society.
- Students should have the desire to conduct independent research on research tasks.
- Students should possess a logical writing ability, presentation abilities, and communication abilities.

■ Doctoral Program

- Students should have a knowledge of engineering in general, and in particular, should have expert knowledge and skills in the engineering field in which they are majoring.
- Students should be aware of the various issues confronting modern humans and human society, and have formulated a proposal for resolving these issues as researchers and engineers in engineering.
- Students should have the desire to conduct independent research activities on tasks they themselves have set.
- As researchers, students should have an ethical perspective and sense of responsibility, and be eager to contribute to society.
- Students should possess the logical writing ability, presentation abilities, and communication abilities required to propose and present new technologies and so on.
- Students should have the ability to use English essential for gathering and communicating information from a global perspective.

Graduate School of Health and Sport Sciences

Health and Sport Sciences major

The Graduate School of Health and Sport Sciences recruits and accepts students based on the following policy to produce talent for “the purpose of education and research (purpose of nurturing of talent)”.

■ Master’s Program

1. Students for this program are selected based on general selection, selection from members of society, and selection from foreign students, and all students are required to sit an entrance examination.
2. This program accepts students with the following abilities and attitudes.
 - Students should possess basic knowledge in the fields of physical education, sports science, and health science, and have the desire to obtain further expert knowledge.
 - Those aiming for a profession in physical education, sports science, or health science should have the desire to obtain the research abilities required to conduct a particularly high level of academic research.
 - Those aiming for a profession as a sports instructor should have the desire to obtain particularly high-level techniques and leadership qualities.

■ Doctoral Program

This program consists of a two-year Master’s Program, followed by a three-year Doctoral Program. The university’s policy is to aggressively pursue those persons with master’s degrees from the graduate schools of other universities, including those from overseas.

1. Students of this program are selected based on general selection, and selection from foreign students, and all students are required to sit an entrance examination.
2. This program accepts students with the following abilities and attitudes.
 - Master’s Program students should have advanced learning and problem processing ability in physical education, sports science, and health science.
 - Students wishing to pursue a successful career as an academic researcher, educator, or sports instructor with high-level techniques and expert knowledge should be engaged in creative and logical research, and have the basic abilities and desire to write academically or educationally meaningful research papers.

2. Student Quotas and List of Examination Classes (Selection Methods)

Graduate school	Major	Program	Student quota	Examination class (selection method)			
				General selection	Society member selection	Foreign student selection	On-campus special selection
Psychology	Experimental and Applied Psychology	Doctoral Program	2	○	—	○	—
	Clinical and Developmental Psychology	Doctoral Program	2	○	—	○	—
Engineering	Engineering	Doctoral Program	4	○	○	—	○
Health and Sport Sciences	Health and Sport Sciences	Doctoral Program	6	○	—	○	—

3. Entrance Examination Schedule for 2024 Spring Semester

Doctoral Programs

I. Applicable to Japanese, foreigners (other than students studying abroad), foreign students residing in Japan*

* This does not apply to those whose period of stay expires by March 11, 2024, or those wishing to change their status of residence from other than “Student” to “Student”, even if residing in Japan (Those to whom this applies should take examinations based on the schedule for foreign students living overseas indicated in the second table below.)

	Graduate school	Examination class	Application period (postmark must be valid on final day of application period)	Date of examination	Examination result notification dispatch date	Initial Admission Procedure period	Final Admission Procedure period	Admission refusal procedure deadline
1st semester schedule	Engineering	General/ Society member/ On-campus special	June 12, 2023 (Mon.) to June 22, 2023 (Thu.)	July 8 (Sat.)	July 21 (Fri.)	July 21 (Fri.) to Aug. 4 (Fri.)	Mar. 1, 2024 (Fri.) to Mar. 11, 2024 (Mon.)	
	Health and Sport Sciences	General/ Foreign students	Aug. 23, 2023 (Wed.) to Sep. 1, 2023 (Fri.)	Sep. 16 (Sat.)	Sep. 25 (Mon.)	Sep. 25 (Mon.) to Oct. 9 (Mon.)		
2nd semester schedule	Psychology	General	Jan. 15, 2024 (Mon.) to Jan. 25, 2024 (Thu.)	Feb. 12 (Mon.), Feb. 13 (Tue.)	Feb. 26 (Mon.)	Date of successful applicant announcement, 2024 to Mar. 11, 2024 (Mon.) * This is not the two-step payment system.		Mar. 31, 2024 (Sun.)
		Foreign students		Feb. 13 (Tue.)				
	Engineering	General/ Society member/ On-campus special	Jan. 15, 2024 (Mon.) to Jan. 25, 2024 (Thu.)	Feb. 13 (Tue.)	Feb. 26 (Mon.)			
	Health and Sport Sciences	General/ Foreign students	Jan. 15, 2024 (Mon.) to Jan. 25, 2024 (Thu.)	Feb. 10 (Sat.)	Feb. 19 (Mon.)			

If applying from overseas, applications are also accepted before the application period. Please contact Educational Affairs Center (Graduate School Section) beforehand.

II. Applicable to foreign students residing overseas*

* Foreigners residing overseas, and those intending to obtain “Student” status of residence when gaining admission to one of the university’s graduate schools

	Graduate school	Examination class	Application period (postmark must be valid on final day of application period)	Date of examination	Examination result notification dispatch date	Initial Admission Procedure period	Final Admission Procedure period	Admission refusal procedure deadline
1st semester schedule only	Psychology	General	Aug. 23, 2023 (Wed.) to Aug. 30, 2023 (Wed.)	Sep. 8 (Fri.), Sep. 9 (Sat.)	Sep. 20 (Wed.)	Sep. 20 (Wed.) to Sep. 29 (Fri.)	Nov. 1, 2023 (Wed.) to Nov. 10, 2023 (Fri.)	Mar. 31, 2024 (Sun.)
		Foreign students		Sep. 9 (Sat.)				
	Engineering	General/ Society member	June 12, 2023 (Mon.) to June 22, 2023 (Thu.)	July 8 (Sat.)	July 21 (Fri.)			
	Health and Sport Sciences	General/ Foreign students	Aug. 23, 2023 (Wed.) to Sep. 1, 2023 (Fri.)	Sep. 16 (Sat.)	Sep. 25 (Mon.)			

Applications are also accepted before the application period. Please contact Educational Affairs Center (Graduate School Section) beforehand.

4. Application

1) Application method

Items common to applications sent by mail, delivered by hand

- (1) Fill in the necessary items on the prescribed envelope, and place the application documents inside.
- (2) If documents such as theses are too large to fit in the envelope, cut off the top of the prescribed envelope with the submission address, and paste it onto an envelope large enough for the application documents.
- (3) Application documents containing discrepancies will not be accepted.

If sending application documents by mail

- Postmark must be valid on final day of application period.
- Please send by “express simple registered mail”.
- If applying for graduate schools or majors offered at the Toyota Campus, please send to the Nagoya Campus Educational Affairs Center (Graduate School Section) (address printed on prescribed envelope).

If delivering application documents to university service desk by hand

- Applications are accepted at Educational Affairs Center (Graduate School Section) service desks (see below) on both the Nagoya and Toyota Campuses.
<Educational Affairs Center (Graduate School Section) information>
Nagoya Campus: Building No. 5, 1st Floor, 101-2 Yagoto Honmachi, Showa-ku, Nagoya-shi
Toyota Campus: Building No. 11, 1st Floor, 101 Tokodachi, Kaizu-cho, Toyota-shi
- * **The business hours for both campuses are 9:00 to 17:00 on weekdays.** Please note that applications will not be accepted outside business hours.
- * Students are prohibited from entering the premises on school entrance examination dates (beginning of Feb.), and therefore applications may be accepted at the General Affairs Department service desk.

2) Examination fee

- (1) Please use the enclosed examination fee payment form, and pay the entrance examination fee (35,000 JPY) at Japan Post Bank or a post office teller.
 - (2) Check the Japan Post Bank or post office date stamp on the “transfer payment certificate (for pasting onto application form)”, and paste the certificate to the prescribed area on the examination fee payment card.
 - (3) Payment cannot be accepted in cash or money orders, by transfer at other financial institution, or by transfer from an ATM.
 - (4) Students are required to pay bank transfer fees. Please be aware that once paid, entrance examination fees cannot be returned.
 - (5) The “transfer payment invoice and receipt” will be regarded as a receipt issued by the university, and should therefore be stored in a safe place.
 - (6) There is no need to affix a revenue stamp to the reverse side of the payment form.
 - (7) The entrance examination fee payment period is from one week before the application start date until the application deadline date.
- * If submitting the entrance examination fee from overseas, please inquire by e-mail to Educational Affairs Center (Graduate School Section). Examinees will then be notified of how to pay the entrance examination fee from overseas.

3) For those requiring special consideration for study and examinations

Chukyo University is always happy to discuss any concerns that prospective students may have with regards to special consideration for study and examinations due to issues such as disabilities.

Depending on what students wish to discuss, applicants (or their guardian) may be required to take an interview prior to application.

* This interview is intended to verify any concerns that students may have with study and examinations, and has nothing whatsoever to do with applicant screening.

The university is also happy to discuss students’ concerns when they are considering applying. We therefore ask that students contact Educational Affairs Center (Graduate School Section) as early as possible. For those students requiring special consideration for examinations in particular, be sure to contact the university up to four weeks before the start of the application period for each examination.

4) For those who have graduated from/completed a course at a Chinese educational institution (incl. those expecting to graduate/complete course)

Those who have graduated from/completed a course at a Chinese educational institution (university or graduate school) (incl. those expecting to graduate/complete course) are required to submit certificates for (I) and (II) below.

(I) Graduation (expected) certificate, or course completion (expected) certificate

Please submit both documents ① and ② below issued by China Higher Education Student Information (CHSI) in place of a certificate issued by your own university or graduate school.

<Students who have graduated from/completed a course at a university or graduate school>

- ① Copy of “中国高等教育学位在线验证报告”
- ② Copy of “Online Verification Report of Higher Education Degree Certificate”

<Students who are currently enrolled at a university or graduate school>

- ① Copy of “教育部学籍在线验证报告”
- ② Copy of “Online Verification Report of Student Record”

* Students who are currently enrolled at a university or graduate school are required to apply to CHSI immediately after graduating (or after completing graduate school), and submit the obtained documents to Educational Affairs Center (Graduate School Section).

(II) Academic (expected) transcript

Please submit one of the following certificates ① to ③.

- ① Original of academic transcript issued by the last university you attended (transcript created in either Japanese or English)
- ② Copy of “Verification Report of China Higher Education Student’s Academic Transcript” issued by China Higher Education Student Information (CHSI)
- ③ Original of “Transcript Report” issued by a Japanese organization acting on behalf of CHSI (report created in English sent by post or in the form of data by Japanese organization acting on behalf of CHSI)

[Using China Higher Education Student Information (CHSI)]

Register at the CHSI website, obtain the relevant documents in PDF file format, and print on A4 size paper.

China Higher Education Student Information (CHSI): <https://www.chsi.com.cn/xlcx/bgys.jsp>

Please enter the viewing code (Online Verification Code) allowing CHSI web certificates to be viewed by a third party (university) in the designated field in the “Academic Background Authentication Cover Page” document to be submitted. Furthermore, please ensure that the validity period of the web certificate is at least 20 days at the time of submission.

[Using a Japanese organization acting on behalf of CHSI]

Check the application method for the relevant documents on the website for the Japanese organization acting on behalf of the CHSI, and submit the certificate received from the organization.

Japanese organization acting on behalf of CHSI: <http://www.chsi.jp/shinseikojin.html>

[Certificate translation]

The original of the certificate must be appended to the certificate created in Chinese, and a translation in either Japanese or English must be submitted.

5) Security export control relating to the acceptance of foreign students

At Chukyo University, regulations are stipulated from the viewpoint of security export control based on the “Foreign Exchange and Foreign Trade Act”, and foreign students are screened prior to acceptance in accordance with these regulations.

Please be aware that, depending on the screening results, students may not be able to take their preferred course of study, or carry out research in their preferred field.

5. Receiving Your Examination Admission Card

- (1) Examination admission cards will be sent out by mail once the application period deadline has closed. (Examination admission cards will be sent to overseas students by e-mail.)
- (2) If your examination admission card has still not arrived three days before the day of the examination, please notify Educational Affairs Center (Graduate School Section) by e-mail.
- (3) If you have lost your examination admission card or left it at home, please inform a member of staff in charge of graduate entrance examinations on the day of the examination, and carry out the “temporary examination admission card issue” procedure.

6. Precautions for Day of Examination (Incl. Items to Take)

1) Items to take

- (1) Examination admission card ● If you have lost or left your examination admission card at home, or if it has not arrived before leaving home, please inform a member of the Chukyo University staff in charge of graduate entrance examinations on the day of the examination.
- (2) Writing implements ● HB black pencil or mechanical pencil, plastic eraser
* The use of underlays, rulers, and compasses and so on is not permitted.
- (3) Clocks ● There is no clock in the examination center (examination room).
● The use of devices with functions other than clocks is not permitted (the use of timers and large clocks is also prohibited.) Furthermore, the use of mobile phones (incl. smartphones) or other similar mobile devices as clocks is also prohibited.

* Depending on the graduate school or major, dictionaries and so on may be taken into the examination room. Please refer to the individual graduate school pages for details.

2) Information on examination rooms

- (1) Please assemble at the location specified for each graduate school or major at least 30 minutes before the start of the examination. Information on examination rooms will be provided on noticeboards, and by member of the staff in charge of graduate entrance examinations.
 - * Please refer to the individual graduate school pages for assembly points.
 - * Examination rooms cannot be viewed before the day of the examination.
- (2) Precautions will be announced prior to the start of the examination. Please ensure that you are seated in the prescribed examination room at least 10 minutes before the examination begins.
- (3) Smoking is prohibited in all examination centers.

3) Late arrival

Entry into examination rooms is permitted up to 30 minutes after the examination has started for those students who are late for personal reasons. Lateness beyond this time is not permitted. Please note that there are no special measures such as time extensions. If late for an examination due to delays in public transport, please obtain a certificate of lateness (issued by public transport company).

4) If incidents such as natural disasters, fires, power outages, or other force majeure occur

If incidents such as natural disasters such as earthquakes or typhoons, fires, power outages, or other force majeure occur, measures may be taken such as postponing the examination start time or postponing the examination (if the examination start time is postponed, the final finish time may be changed, or the break time may be adjusted to ensure the full examination time). If able to inform students of such measures beforehand, the information will be posted on the Chukyo University official website (see below). Be sure to check the website before applying, and before taking the examination.

Chukyo University official website: <https://www.chukyo-u.ac.jp/>

However, the university accepts no responsibility for expenses incurred by students taking the exam, or for other personal loss or damage arising as a result of this. Furthermore, if the examination is postponed (incl. postponement only for certain examinees), the examination result notification dispatch date may also be postponed.

<Handling of unforeseen circumstances experienced by examinees>

If the examinee experiences some unforeseen circumstances on the day of the entrance examination which prevent them from being on time for the start of the examination, please notify the Chukyo University Educational Affairs Center (Graduate School Section) (see below). Educational Affairs Center (Graduate School Section) will verify the circumstances (incl. reason), and notify the examinee of the appropriate action to be taken.

5) Dealing with cases of infectious disease for which attendance must be suspended in accordance with School Health and Safety Act

Those who have contracted, or who suspect they have contracted an infection (see School Health and Safety Act enforcement regulations for applicable infections) such as influenza for which the School Health and Safety Act stipulates that students should not attend school are at risk of infecting other examinees or supervisors, etc., and as a rule, should refrain from taking examinations. Please also be aware that measures may also be taken in accordance with the policies of organizations such as the WHO or Ministry of Health, Labour and Welfare even for infectious diseases that are not indicated in the School Health and Safety Act Detailed Regulations for Enforcement. Depending on the symptoms, however, this may not necessarily be the case if the school doctor or other doctor has established that there is no risk of infection.

If unable to sit the examination due to the above reasons, please notify the Chukyo University Educational Affairs Center (Graduate School Section) (by 09:00 on the day of the entrance examination at latest) as soon as you are aware of your condition.

Chukyo University, Educational Affairs Center (Graduate School Section)
E-mail: gs-office@ml.chukyo-u.ac.jp

7. Notification of Passing Entrance Examination (Examination Result Notification Dispatch)

- (1) Examinees will be sent their examination result notification (see “3. Entrance Examination Schedule for 2024 Spring Semester”) on the examination result notification dispatch date.
- (2) The admission procedure document will be sent to students who have passed the entrance examination together with the notification of passing the entrance examination. (These documents will be sent to overseas students by mail.)

8. Admission Procedure

The documents necessary for the admission procedure will be enclosed and sent out with the notification of passing the entrance examination.

The admission procedure involves a two-step payment system involving the “**Initial Admission Procedure**” and “**Final Admission Procedure**”. Please refer to the “Admission Procedure Guide” enclosed with the notification of passing the entrance examination for further details.

* The 2nd semester schedule does not involve the two-step payment system, and the period for the Initial Admission Procedure and Final Admission Procedure is the same. Refer to “3. Entrance Examination Schedule for 2024 Spring Semester” for details.

<Initial Admission Procedure>

The Initial Admission Procedure is complete once only the admission fee is paid.

* Please note that once the admission fee has been paid, it cannot be returned for any reason.

<Final Admission Procedure>

Those who have completed the Initial Admission Procedure will have completed the Final Admission Procedure if the tuition fee is paid during the Final Admission Procedure period, and the admission procedure document has been sent.

<Admission Refusal>

If the “Admission Refusal Notice” is submitted by the admission refusal procedure deadline after completing the Final Admission Procedure, all payments made at the time of admission (tuition fee, etc.) except the admission fee will be returned.

* Refer to “3. Entrance Examination Schedule for 2024 Spring Semester” for the admission refusal procedure deadline.

Foreign students only

Foreign students carrying out the admission procedure must notify the Chukyo University Global Education Center as soon as they have completed the Final Admission Procedure.

Chukyo University Global Education Center E-mail: gec@ml.chukyo-u.ac.jp

9. School Expenses

* These school expenses may be subject to revision.

I. Graduate School of Psychology

(unit: JPY)

	Admission fee	Tuition fee	Educational enhancement fee	Laboratory practical training fee	Total for year	Payment at time of admission
Doctoral Program	200,000	505,000	220,000	30,000	955,000	577,500

II. Graduate School of Engineering

(unit: JPY)

	Admission fee	Tuition fee	Educational enhancement fee	Laboratory practical training fee	Total for year	Payment at time of admission
Doctoral Program	200,000	505,000	245,000	150,000	1,100,000	650,000

III. Graduate School of Health and Sport Sciences

(unit: JPY)

	Admission fee	Tuition fee	Educational enhancement fee	Laboratory practical training fee	Total for year	Payment at time of admission
Doctoral Program	200,000	505,000	245,000	50,000	1,000,000	600,000

Supplementary information

The following content may be subject to revision.

- (1) The payments for the 2nd and 3rd years of Doctoral Programs are the same as those for the 1st year (excl. admission fee).
- (2) The “admission fee” is paid only at the time of admission, and the “tuition fee, educational enhancement fee, and laboratory practical training fee” are divided up into spring semester payment and fall semester payment. However, the spring semester payment at the time of admission is included in the payment made at the time of admission.
- (3) Following admission, separate course fees and practical training fees may be required for those students taking several particular subjects.
- (4) School expenses and so on may be subject to change while studying at university following revisions to “university rules”, etc.
- (5) A 30% reduction of the “tuition fee” portion of the school expenses is applied for foreign students for a period of three years following admission for Doctoral Programs.
- (6) If the admission refusal procedure is completed by the admission refusal procedure deadline, all payments made at the time of admission except the admission fee will be returned.

10. Deciding Research Supervisor

Enter the name of your preferred research teaching advisor in the “Name of preferred research teaching advisor” field of the application form. Be sure to check the “Teacher organization” on each graduate school page of the Graduate Entrance Examination Guide (this booklet) to help you decide your preferred research teaching advisor. (For details on the major field of study of each teacher, refer to each graduate school page of the Chukyo University Graduate Guide (separate booklet), and information posted on the Chukyo University official website.)

However, graduate schools are decided based on students’ desired research following admission. Consequently, students may not necessarily have the preferred teaching advisors specified on the application form.

Furthermore, students should be aware that in the case of unavoidable reasons such as teaching advisors taking a leave of absence or retiring, or changes to the research content being made following admission, research teaching advisors may be subject to change.

11. Handling of Personal Information

- (1) The address, name, and any other personal information written in the application document will be used for the examination result notification, and for sending information to successful applicants and those carrying out the admission procedure.
- (2) Students should be aware that the university provides personal information to companies to whom it consigns work either in part, or in full. However, this information is never used for other than its intended purpose.

12. Disclosure to Students Taking Entrance Examination

The entrance examination score for those students taking the university entrance examination will be disclosed only if so requested by the examinee. Those wishing their score to be disclosed should apply as described below.

1) Examination class and content subject to disclosure

Score by subject (assessment), total score, minimum pass mark

2) Disclosure request period

April 3, 2024 (Wed.) to May 7, 2024 (Tue.) <postmark valid>

3) Disclosure method

Following the batch processing of items for which the disclosure request is made, an entrance examination score disclosure form will be sent confidentially by “express simple registered mail” to the desired address (scheduled to be sent out at beginning of June, 2024).

4) Applicants

Applicants are limited to examinees. Please submit your entrance examination admission card when making your application for identity verification purposes.

5) Application method

Enclose the following documents in the envelope, write “Graduate Entrance Examination Score Disclosure Request” in red on the front, and send it to Educational Affairs Center (Graduate School Section) by “express simple registered mail”.

- (1) Entrance examination score disclosure request
Indicate that you “wish your entrance examination score to be disclosed”, the graduate school, major and program, the examination class, admission period, examinee number, name, post code, address, and telephone number on an A4 size sheet of paper, and stamp or sign it.
 - (2) Entrance examination admission card for which disclosure desired (copies unacceptable. This will be returned together with the entrance examination score disclosure form.)
 - (3) Disclosure commission fee: fixed amount postal money order for 500 JPY (This can be purchased at the post office. Leave the designated recipient field blank.) The disclosure commission fee will still be 500 JPY even if requesting disclosure of examination scores for both the 1st and 2nd semester schedules.
 - (4) Certificate of residence copy (if dispatch address differs from that indicated on examination admission card)
- * If requesting examination score disclosure from overseas, please inquire by e-mail to Educational Affairs Center (Graduate School Section). Examinees will then be notified of how examination scores are disclosed when living overseas.

6) Document dispatch and inquiries

Chukyo University, Educational Affairs Center (Graduate School Section)
101-2 Yagoto Honmachi, Showa-ku, Nagoya-shi 466-8666, JAPAN

13. Financial Support, etc.

The scholarship system may be subject to change for each academic year. Check the Chukyo University official website for the latest information.

■ Chukyo University scholarship

Financial support scholarships
<p>(1) Educational financing support scholarship [allowance] For those students paying all or part of their school expenses using an education loan from a financial institution, a sum equivalent to part or all of the annual interest on that loan will be paid (the upper limit for the sum applicable to the education loan proceeds is 2 million JPY per year).</p> <p>(2) Emergency support scholarship [allowance] An allowance of 300,000 JPY (1 year only) is paid to students who are diligent in their studies, but are having difficulty continuing their studies due to the family’s financial situation because guarantor (parents or main financial provider) has been dismissed from their job, or their employer has become insolvent.</p> <p>(3) Disaster recovery support scholarship [allowance] An allowance of 200,000 JPY is paid to students who are diligent in their studies, but where the residence of guarantor (parents or main financial provider) has been damaged by fire, or has suffered wind and flood damage. (Payments are made only once for same reason.)</p>
Support scholarships
<p>(1) Science, culture, sports scholarships [allowance] Students with outstanding grades in science, culture, or sports in accordance with the Chukyo University motto are awarded either the full admission fee, or the full admission fee and either half or all of the tuition fee (incl. educational enhancement fee). <Number of students awarded scholarship> Small number of students</p> <p>(2) Challenge incentive [allowance] An allowance of 30,000 to 1 million JPY is awarded for activities which demonstrate students’ eagerness to take on challenges in the hope that it will help revitalize the university, region, and society. <Number of students awarded incentive> Unspecified</p>

Continued on next page

Foreign student scholarships, school expense reduction and exemption

(1) Foreign student expenses scholarship [allowance]

A monthly allowance of 65,000 JPY (selection based on academic record) is awarded to self-funded foreign students (regular foreign students with, or scheduled to receive “Student” status of residence under the Immigration Control and Refugee Recognition Act) who have an outstanding academic record, but are having difficulty continuing their studies due to financial reasons, for the purpose of fostering mutual international understanding through education and research.
<Number of students awarded scholarship> 10 (per semester)

(2) Foreign student school expense reduction and exemption

The sum equivalent to the tuition fee is reduced by 30% for a period of three years for Doctoral Programs in order to support the studies of foreign students (regular foreign students with, or scheduled to receive “Student” status of residence under the Immigration Control and Refugee Recognition Act) who are diligent in their studies. However, this does not include foreign students funded with public funds, or foreign students dispatched by foreign governments.

■ External scholarships

(1) Japan Student Services Organization (JASSO) scholarships [loan]

JScholarships are awarded interest free or with interest to those students recognized as having a strong will to study and excellent research capabilities, but who have difficulty pursuing their desired course of study due to economic reasons. Refer to the Japan Student Services Organization (JASSO) website and Chukyo University official website for details.

(2) Hattori International Scholarship Foundation scholarship [allowance]

A monthly allowance of 100,000 JPY (screening required every year to determine whether allowance is to be continued) is paid for two years to eager undergraduates and graduate students with outstanding grades <Japanese students or foreign students (national origin) depending on academic year> by the Hattori International Scholarship Foundation, a public interest incorporated foundation.
<Number of students awarded scholarship> Small number of students

■ Other Chukyo University support systems

(1) Research assistant (RA) system

An allowance is paid to those students enrolled in Doctoral Programs at the university, who are participating in one of the university’s graduate courses, or in specific research work carried out by one of the university’s research institutes, and who are engaged in research assistance work necessary to carry out the relevant research under the instruction of a principal researcher (teacher, etc.)

<Appointment period> Within 1 year (can be updated to maximum of 3 years from initial appointment date)

<Working hours> No more than 7 hours a day, max. 20 hours a week

<Hourly payment> 2,000 JPY

(2) Teaching assistant (TA) system

An allowance is paid to those students enrolled as graduates of the university who provide assistance with classes for the relevant subjects at the instruction of the person in charge of school subjects (teachers).

By providing students with advice, this also serves as an opportunity for training as an educational instructor.

<Maximum number of classes> 3 per week

<Payment> 2,600 JPY per class

14. Campus Maps (Assembly Points on Day of Examination)

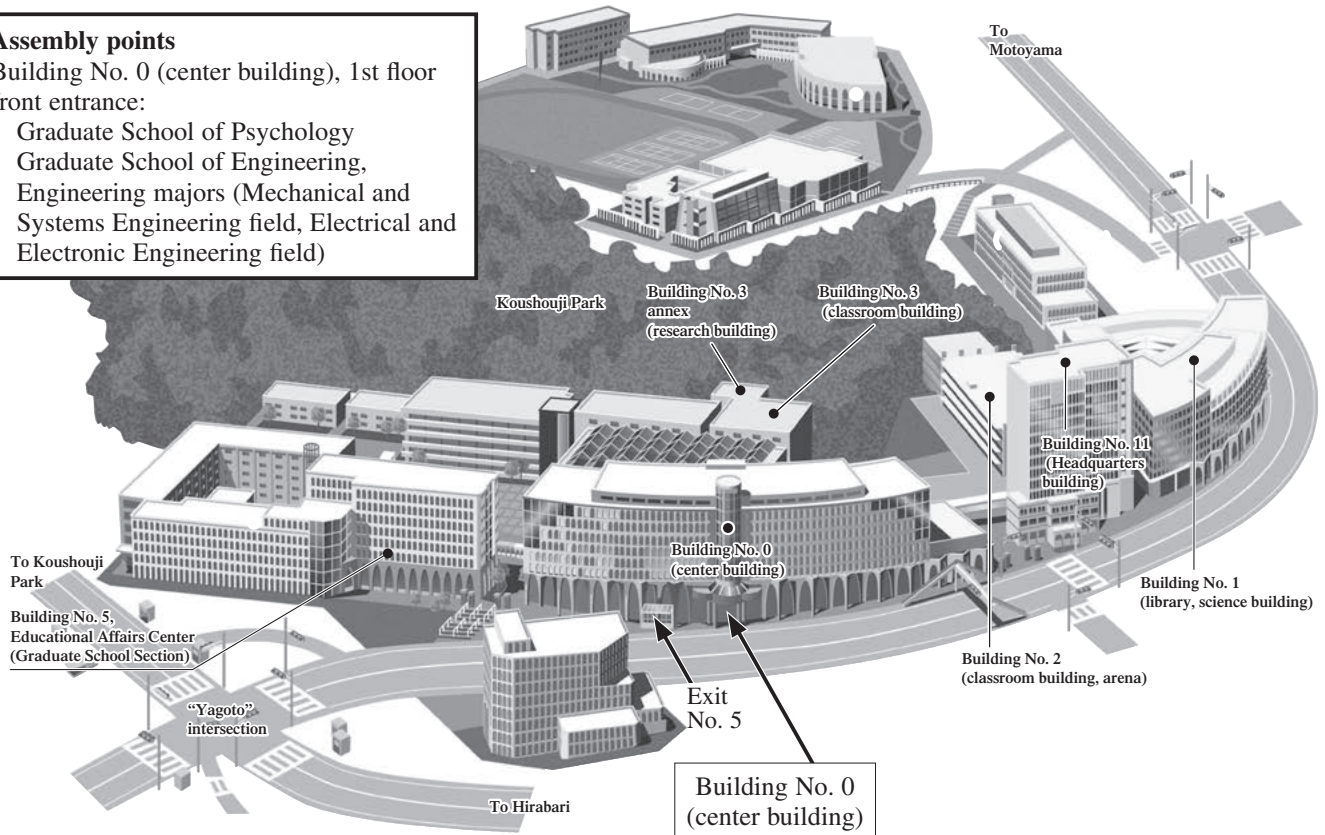
Nagoya Campus

101-2 Yagoto Honmachi, Showa-ku, Nagoya-shi 466-8666, JAPAN
Tel: +81-52-835-9863

Assembly points

Building No. 0 (center building), 1st floor front entrance:

Graduate School of Psychology
Graduate School of Engineering,
Engineering majors (Mechanical and
Systems Engineering field, Electrical and
Electronic Engineering field)



Toyota Campus

101 Tokodachi, Kaizu-cho, Toyota-shi 470-0393, JAPAN
Tel: +81-565-46-6141

Assembly points

Building No. 11, 1st floor lobby:

Graduate School of Engineering, Engi-
neering major (Computer Science field)

Building No. 8, 1st floor lobby:

Graduate School of Health and Sport
Sciences

